

POSITION DESCRIPTION

Job Title:	Board Director
Location:	National
Reports to:	Board Chair
Status:	Voluntary position

INTRODUCTION

Conservation Volunteers Australia (CVA) was established in 1982 and now operates across Australia and New Zealand.

Our vision is a world in which people and nature flourish together.

Our purpose is to strengthen the health of our communities and our ecosystems for mutual benefit.

Our desired positioning is that we are recognized as Australia's conservation engagement experts.

In Australia, our whole of organization 2026 goal is to build and activate a national community of 1 million nature stewards who take action for nature in ways that are good for them and good for nature.

We achieve this activation and deliver our purpose through five campaigns:

- Greener Cities – Reconnecting people with nature in cities and towns
- Revive – Reducing threats to sensitive aquatic and coastal environments
- Green Links – Repairing habitats for expansion and movement of native wildlife and plants
- Wild Futures – Helping species and places in special need
- Future Stewards – Sharing our skills, knowledge and passion with learners of all ages

PURPOSE

To provide governance to CVA, represent the organisation to the community and accept the ultimate authority for it.

LOCATION

CVA is a national organisation and to reflect the scale of operations Board members may be located around Australia.

TERMS OF APPOINTMENT

In accordance with CVA governing documents:

- This position is a voluntary role with no remuneration
- Approved expenses incurred carrying out Director duties will be reimbursed
- Board members are required to be financial voting members of Conservation Volunteers Australia, current membership fee \$25 per year

KEY RESPONSIBILITIES

- Prepare, attend and participate in Board and committee meetings as applicable as well as other meetings including the Annual General Meeting
- Actively participate in Board activities to ensure the effective discharge of the governance and strategic leadership role of the Board
- Actively engage in constructive and respectful relations between Board members and between the Board and organization management
- Commit the time necessary to effectively discharge the role of Director and committee member (as applicable)
- Leverage connections, networks, and resources to develop collective action to fully achieve the organisation's mission

KEY SELECTION CRITERIA

Competency - Behavioural

All directors are required to have the following attributes.

Competency	Description
Genuine interest	A genuine care for the natural environment
Genuine interest	A genuine desire to involve people in its care and improvement
Team player who works for the good of the organisation first	The ability to work as part of a team and demonstrate the passion and time to make a genuine and active contribution to the board and the organisation

Competency - Governance

All directors are required to have the following attributes.

Competency	Description
Regulatory Governance	An understanding of the relevant legal and regulatory principles and frameworks for good governance practices relevant to registered charities and not-for-profit organisations, and A knowledge of a Director's responsibilities including an understanding of the role as well as the associated legal, ethical, fiduciary and financial responsibilities
Leadership and Communication	Capacity to lead and communicate with others including: Collaborative leadership skills with the ability to engage in ongoing, robust working relationships with organization management and fellow Board members
Strategy and Risk	Ability to review organization strategy and risk through constructive questioning and suggestion and contribute to the effective decision making of the Board
Financial acumen	Ability to analyse key financial statements, critically assess CVA's financial performance, and contribute to strategic financial planning
Organisational development	The capacity to think critically about systems / processes within the organisation

Competency – Industry and Technical

Additionally, demonstrated experience in one or more of the following industry and/or technical capabilities are preferred:

- communications,
- community engagement,
- public relations, and/or
- Corporate Social Responsibility

COMMITMENT

The appointment will be for 3 years

Availability required:

- 2 x half day meetings per year-strategic planning and AGM
- Prepare, attend and participate in 6 Board meetings, ordinarily in person in Melbourne but currently virtual
- Ability to serve on at least one of two committees as required : 4-5 virtual meetings
- A comprehensive induction will be provided which will require additional time commitment in the first 1-2 months

WHAT WE OFFER YOU

- Australian and international business and governance experience
- Being part of a governing body making strategic contributions to address the challenges and opportunities of the 21st century
- The chance to strengthen and broaden networks and connections