



POSITION DESCRIPTION

Job Title: Rewilding Program Manager

Reports to: Director Conservation

Term – 2 years with an option for extension

Summary Statement:

The Rewilding Program Manager is responsible for the day to day

1. Planning
2. Delivery
3. Evaluation and
4. Fundraising to achieve the vision and objectives of the rewilding initiative.

Rewilding Vision

THE WIMMERA'S ANCIENT DESERT LANDSCAPE HAS BEEN BROUGHT BACK INTO BALANCE AND ITS WILDLIFE IS ONCE MORE THRIVING UNDER THE CARE OF ENGAGED COMMUNITIES.

Rewilding Objectives

- Reintroducing wildlife and bringing back from the brink Australia's unique Wildlife.
- Building a renowned desert conservation centre
- Working within and beyond sanctuaries and reserves to recreate functional desert ecosystems
- Nurturing an engaged community, dedicated to growing and sharing open-source evidence-based knowledge
- Creating a hub of participatory, hands-on learning that purposefully connects people with nature

The Rewilding Program Manager will be responsible for the land management, wildlife conservation and volunteer activity at Little Desert Nature Lodge, the Malleefowl Sanctuary and Salvana.

Reporting Relationships: The position reports to the Director Conservation, and is responsible for management of two positions and contract roles from time to time.

Tasks & Duties:

Leadership

- Lead the rewilding initiative within the organisation and with key partners

Management

- Plan, implement, evaluate and review the re-wilding initiative
- Ensure compliance with organisation systems and processes
- Liaise and negotiate with partners to achieve desired outcomes
- Manage staff, partners and volunteers to ensure safe and effective delivery
- Communicate internally and externally

Planning

- In collaboration with partners prepare;
 - Reintroduction Plan
 - Research Plan
 - Monitoring Plan and protocols
 - Communication and engagement Plan
 - Fundraising/ Events Plan

Evaluate

- Routinely assess and evaluate delivery to improve efficiency and effectiveness of the initiative

Engagement

- Proactively engage with key partners
- Engage community through forums, meetings and other mechanisms
- Initiate the Geoff Handbury Rewilding Scholarship
- Establish and deliver a national rewilding forum at Little Desert Nature Lodge
- Manage volunteers to undertake activities to achieve desired outcomes
- Manage conservation events and tours
- Develop proposals for government, business and others as needed
- Prepare communication products and collateral

Fundraising

- Source and secure ongoing investment into the rewilding initiative

Essential Qualifications and Experience

1. Tertiary qualification in a relevant discipline and/or extensive experience
2. Wildlife management and husbandry experience
3. Project Management expertise
4. Full Driver's Licence
5. ¹ Valid Provide First Aid Certificate
6. ¹ Defensive Driving Certificate
7. ¹ Working with Children Check
8. ¹ Occupational Health and Safety Level III

¹ If not already obtained, the above qualifications are required upon successful appointment to the position

Desirable Qualifications & Attributes:

- Ability to self-motivate and work autonomously.
- Budgetary management skills
- Established networks in the conservation and research sectors
- Prior experience in working with volunteers.

Responsibility & Accountability:

The Project Manager is accountable for the development and implementation of the Rewilding initiative

Working Conditions:

Whilst the hours of work are normally 38 hours per week, a flexible approach is expected due to the nature of this position, as working additional time to fulfil your responsibilities may be required on occasions.

The Program Manager, will be required to travel to various project sites as well as other places deemed necessary, in coordinating and promoting the rewilding initiative.

Salary Packaging:

CV is recognized by the Australian Tax Office as a Public Benevolent Institution for the purposes of salary packaging, which reduces the amount of tax which needs to be paid. It should be noted that the fringe benefit associated with the motor vehicle will form part of the FBT exemption limit.

In line with CV Salary Packaging Policy, the option to salary package benefits is only guaranteed as long as CV retains the PBI status.

Key Selection Criteria

1. Highly developed project management skills with an ability to work flexibly across a range of complex projects.
2. Demonstrated experience in the development and/or delivery of environment/research projects or programs that involve multi organisational partnerships
3. Well-developed communication skills (verbal and written) including use of social media and the ability to write clear, grammatically correct reports within specified timeframes.
4. Demonstrated ability to prioritise workloads, meet deadlines, achieve targets and efficiently co-ordinate the responsibilities and duties of other staff.
5. Experience in fundraising and grant preparation.
6. Proven skills in negotiation, effective communication and the management of key stakeholder relationships including government and non-government organizations, staff and community;